



भाकृअनुप उत्तर पूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर
 ICAR Research Complex for North Eastern Hill Region
 भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research
 उमरोई रोड, उमियम, मेघालय - 793103 Umroi Road, Umiam, Meghalaya -793103
 (आईएसओ 9001:2015 प्रमाणित संस्थान ISO 9001:2015 Certified Institute)
 दूरभाष Phone: 0364-2999450 (कार्यालय Office)



ई-मेल E-Mail - director.icar-neh@icar.gov.in, वेबसाइट/Website www.icarneh.ernet.in

F. No. ICARNEH/ AIPR/3/2023

Dated 12.12.2023

CIRCULAR

In pursuance of Council Circular F. No./ Admn. /33-1/2017 Estt.I dated 05.01.2017, it is an obligation for all Group "A" and "Group B" status officers to submit an Annual Immovable Property Return (AIPR) statement in respect of the Immovable property inherited/ owned/ held/ on lease/ mortgage by him/ her as per prescribed format every year under Rule 18(1) (ii) of the CCS (Conduct) Rules 1964.

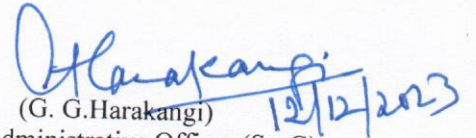
Therefore, all officers of ICAR Research Complex for NEH Region and its Regional Centers are requested to submit their Annual Immovable Property Return (AIPR) for the year ending 2023 latest by 31.01.2023 in the *attached proforma with a request to circulate it among the Officers/ Employees working in the respective Centers/Section/ Division.*

For online submission of AIPR, a link is being generated and will be made available at the institute website which shall function from 01.01.2024 to 31.01.2024 only. However, the concerned who prefer to submit their AIPR via e-mail may submit the same at icarnehsparrow@gmail.com

Concerned staff may also submit physical/ hard copies of their duly signed AIPR to their respective Heads/ Section in-charges. All Head of Regional Centers, In-charge KVKs/Heads of Divisions/ Sections ICAR Research Complex for NEH Region are requested to compile the AIPRs of all their staffs and ensure forwarding the same to the Undersigned so that the physical copies are received at ICAR NEH Region Umiam positively before 31.01.2024 as well.

Please avoid expressions like "No change" or "Same as last year". If an officer does not own any property, he/ she should state 'Nil' in the return. Those who fail to submit the same within the prescribed deadline are liable to be denied Vigilance Clearance for various purposes as per the ICAR/ GoI instructions.

It may also be informed that the staff who are on Sanction leave (Study Leave, EL, CL, CCL etc.) are also required to submit their AIPR via email to the Undersigned.


 (G. G. Harakangi) 12/12/2023

Chief Administrative Officer (Sr. G)

Distribution:

1. All Head of Regional Centers/ In-charge KVKs, ICAR Research Complex for NEH Region for information and circulation.
2. Heads of Divisions/ Sections for information and circulation.
3. The CAO (Sr. G)/ Sr. FAO/Vigilance Officer/ AAOs/Estate Cell/Vehicle Cell/Farm Manager ICAR Research Complex for NEH Region, Umiam for information and circulation.
4. PPS to the Director ICAR Research Complex for NEH Region, Umiam for information.
5. Website / Notice Board.

ANNUAL IMMOVABLE PROPERTY RETURN

Statement of Immovable Property for the year 2023 (as on 01.01.2024)

1. Name of the Officer (in full) & service to which the officer belongs :
2. Present post held :
3. Present pay :

Name of District, Sub-division, Tq. & Village in which property is situated	Name & details of property		Present value (₹)	If not in own name, status in whose name held & his /her Relationship to the Govt. servant	How acquired, whether by purchase, lease, mortgage, in heritance, gift or otherwise with date of acquisition & name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing & other buildings	Lands					
1.	2.	3.	4.	5.	6.	7.	8.

SIGNATURE

DATE

Inapplicable clause to be struck out

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Include short term lease also.
- The wording 'No Change or No addition or as in previous year' may be avoided and all details filled up.

Note : The declaration form is required to be filled in and submitted by member of Class I and Class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS (Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him in lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.